

City of Newberg

PUBLIC WORKS — ENGINEERING

Erosion Control & Sedimentation Permit Application



DESCRIPTION OF WORK (check one of the following options):

- ☐ Sing Family Residence ☐ Erosion Control (Disturbing under 1 acre)
☐ 1200CN (Disturbing between 1-5 acres)
☐ 1200C (Disturbing over 5 acres, DEQ required)

Project Name: _____

Project Address: _____

Project Tax Map & Lot Number: _____

Project Site Size: _____ acres Disturbed Work Area: _____ acres

Project Site Runoff Drains to (check one):

☐ Catch Basin ☐ Ditch ☐ Pipe ☐ Creek ☐ Other: _____

Project is on (check one): ☐ Private Property ☐ Public Property

Property Owner Name: _____

Address: _____

City/state: _____ Zip: _____

Phone: _____ Email: _____

Signature: _____

Applicant Name: _____

Address: _____

City/state: _____ Zip: _____

Phone: _____ Email: _____

Signature: _____

General/Excavation Contractor Name: _____

Address: _____

City/state: _____ Zip: _____

24hr Phone: _____ Email: _____

CCB#: _____

Contact name & Title: _____

PERMIT INFORMATION

PW Permit No: _____

Bldg Permit No: _____

Date Received: _____

Date Paid: _____

Receipt: _____

Date Issued: _____ By: _____

FOR STAFF USE ONLY

PERMIT FEE: _____

Application submittal fee: \$ _____

Additional fees: \$ _____

Application accepted:

By: _____ Date: _____

Application reviewed:

By: _____ Date: _____

Applicant notified:

By: _____ Date: _____

ADDITIONAL INFORMATION

Meter Size (Circle what applies):

$\frac{3}{4}$ " 1" 1.5" 2" 3" 4" 6" 8" 10"

Number of backflow devices: _____

Wastewater Lateral Size (Circle what applies): 4" 6" 8"

Wastewater Class (check what applies):

- ☐ Residential;
- ☐ Multi-residential (BOD or 55 > 1 ½ lbs/100 cf);
- ☐ Nonstandard Discharge Strength. All nonresidential users with discharge strengths (BOD or 55) in excess of one and one-half pounds per 100 cubic feet (240 mg/liter) of discharge flow;
- ☐ Industrial (BOD or 55 > 1 ½ lbs/100 cf);
- ☐ Commercial 1 Discharge Strength (BOD or 55 > 1 ½ lbs/100 cf);
- ☐ Commercial 2 Discharge Strength;
- ☐ George Fox University; and
- ☐ Public agencies.

Applicant/Authorized Agent's signature

Print name

Date

NOTE: Person specified as "Applicant" shall be designated "Permittee" and shall provide financial assurance for work, if required by the city pursuant to Design and Construction Standards.

*** BY SIGNING ABOVE, THE APPLICANT(S) SHALL CERTIFY THAT:**

- The above request does not violate any recorded deed restrictions that may be attached to or imposed upon the subject property.
- *If the application is granted, the applicant will exercise the rights granted in accordance with the terms and subject to all the conditions and limitations of the approval.*
- *All of the above statements and the statements in any plan, attachments, and exhibits transmitted, are true; and the applicants so acknowledge that any permit issued, based on this application, may be revoked if it is found that any such statements are false.*
- *The applicant has read the entire contents of the application, including the policies and criteria, and understands the requirements for approving or denying the application.*

ENGINEERING FEES

Public Improvement Application (PIA):

PLAN REVIEW FEE

Part 1: Required submittal fee 2% cost of public improvements

PERMIT FEE

Part 2: 3% cost of public improvements

REQUIREMENTS FOR ISSUANCE OF A PERMIT:

1. At the time of submittal of this application, the applicant shall submit a preliminary engineer's estimate.
2. A Public Improvement Development Permit will not be issued without an appropriate ESC Permit or any other required permit.
3. Contractor must be prequalified by the City and acquire a City of Newberg Business License prior to issuance of a Public Improvement Permit.
4. The contractor and any subcontractor shall not commence work until the contractor has obtained all insurance requirements including general liability insurance.
5. Applicant shall deliver to the City assurance such as a bond, bank credit or cash for the purpose of assuring full and faithful completion of all required improvements to existing public facilities within the public right-of-way, easements and of repair work to such public facilities which are damaged as a result of the development. All assurance shall be equivalent to the value of the improvements or repair work.
6. Applicant is to assure that all work performed in the public right-of-way results in the public right-of-way being restored to its original or better condition.

FOR STAFF USE ONLY

DETAILED SUBMITTAL REQUIREMENTS

FRANCHISE UTILITY AND SIDEWALK/ DRIVEWAY AND UTILITY CONNECTIONS, ETC.

(work in the right of way)

Plans

(including information below)

- ☐ Dimensions
- ☐ Street Name
- ☐ Site Address

FULL SCALE DEVELOPMENT

(Subdivisions/Partitions and Street Improvements)

Design Plans

(3 sets, 24x36 or 22x34)

- ☐ Cover – Site, Vicinity, Abbreviation, Legend
- ☐ General Notes (City, Water, Sewer, etc.)
- ☐ Street (Plan, Profile)
- ☐ Water, Storm and Sanitary (Plan Profile)
- ☐ Stormwater Facilities
- ☐ Grading
- ☐ Landscaping/Tree Plan
- ☐ Composite Utility Plan (Electrical, Phone, Gas, Storm, Sanitary, Water, Signage, Street Lights, etc)
- ☐ Details
- ☐ Sight Distance Certification
- ☐ Signing and Striping
- ☐ Street Light Plan and Photometric
- ☐ Engineers seal/signature

Additional Submittals

- ☐ Traffic Report
- ☐ Storm water Drainage Calculations
- ☐ Geotechnical Report
- ☐ Preliminary Access Report (Sight Distance)
- ☐ Proposed Plat
- ☐ Pavement Section Design Report
- ☐ Water System Evaluation Report
- ☐ Wastewater Conveyance Report